

RANCHO BERNARDO NEIGHBORHOOD WATCH Emergency Disaster Alert System (EDAS)

Policy: Rancho Bernardo Emergency Alerts may only be initiated by the RBNHW Director or his designated representative upon notification from the San Diego Community Emergency Response Team (CERT).

Procedure:

Alert Notification: Upon notification by the regional CERT Battalion 7 Liaison, the Director, or designated representative, will activate EDAS, (e.g., Call-Em-All), to alert appropriate NHW Districts of recommended action. The Director may issue an Emergency Alert without direction from the CERT if unable to establish contact with CERT and imminent danger exists. The Emergency Disaster Alert System will be structured according to Attachment 1 (RB Emergency Disaster Alert System).

First Level Communication Chain: The Director is responsible for maintaining an effective EDAS for notification of NHW leaders in the event of emergency. This 1st level EDAS will be accomplished through an automated 30 second phone message from either the Director or his designated representative to District and Area Coordinators. Home Owner Association (HOA) presidents and managers are included in the EDAS whenever possible.

Second Level Communication Chain: Area Coordinators or Assistant Coordinators are responsible for communicating directly with Block Captains, and Block Captains are responsible for communicating with residents. The EDAS will include alternate means of communication such as door to door communication, home phone, cell phone, and Email. An automated calling system may be used if an Area chooses. Positive contacts should be made by telephone or door to door personal alert in emergencies. Email or Voice Mail messages can be used for routine communications.

Home Owner Associations: Where Home Owner Associations (HOA's) exist, liaison between the HOA presidents and managers and NHW leaders should be established so coordinated actions are taken in emergencies. Wherever possible, joint Command Centers should be established with HOA's and NHW leaders during emergencies. The NHW procedures should complement and support HOA emergency procedures.

Draft: November 13, 2008

Approved by Board Of Advisers: January 21, 2009